

# HARROW YOUTH FOOTBALL LEAGUE

(FA CHARTER STANDARD LEAGUE)

## PLAYER REGISTRATION SYSTEM / PROCESS SEASON 2018-2019

Following the first successful season under the revised player registration system/process, we will be making some amendments to the system/process to make it more efficient and effective (within cost constraints) for all users.

### Key update

- 1. Under new FA regulations, teams may no longer be called A/B/C, etc.*

*Therefore, with immediate effect, the following will apply:*

<u>Old identification</u>	<u>New (set) identification</u>
A	Red
B	White
C	Blue
D	Green
E	Yellow
F	Orange

When registering your teams with Middlesex FA (or other County FA) – you should indicate and use the above identification (only). Where the club has only one team in an age-group then that team should also be identified as the 'Red' team.

Also - please remember that all U/12 to U/18 teams must be linked on The FA's systems to the 'Harrow Youth Football League'; and all U/7 to U/11 teams must be linked on The FA's systems to 'Harrow Soccer Combination'.

### Other matters

- 1. All player registrations will be effected 'on-line' via the League's current systems.**
- 2. For each team, clubs will input each player's details (full name/date of birth) and then attach a current photo and evidence of date of birth.**
- 3. Player photos - these must be 'current' (taken within 4-6 weeks prior to registering the player).**
- 4. The photo – must be of 'passport style and quality and size' – so predominantly (70%) head and shoulders and (30%) upper body; in colour; and with a plain background.**

5. The best photo format to upload is jpg; but png would be acceptable.
6. Once completed and submitted (and after some background validation checks have been made by the system) then the system will automatically allocate a valid player registration number.
7. After further checks, the League will send to clubs a player laminate ID card.
8. Clubs will be able to register players each week up until the Saturday evening (prior to the Sunday match).
9. Transfer of players between clubs/teams and player de-registrations will all be actioned directly via and by the League; with the key being that no action can be take until the laminate ID card in issue is returned to (and received by) the League.

**All of the above should be ready for release by mid-July (shortly after the deadline for clubs entering teams to the League next season – namely 6<sup>th</sup> July 2018).**

*We will send further details to clubs in due course with full details, along an updated 'User Guide' as to how to register players, etc.*

*There will also be an on-line 'Support' function available should clubs have any queries/issues.*

**We can also confirm that the League/Combination is GDPR (Data Protection) compliant; further details to follow.**

HYFL Management Committee  
June 2018

(hyfl139ab v2)