

Harrow Youth Football League/Harrow Soccer Combination – Summary Player Registration Advice

There are 5 key fields when registering a player and these need to be accurate to avoid subsequent rejection.

First Name	This must be entered exactly as given on the proof document e.g. if the player's first name on the document is Daniel but known as Danny, you must enter Daniel. No middle names shall be included. Please double-check that the spelling of the name exactly matches that on the proof document.
Last Name	Enter exactly as given on the proof document. If the player has 2 or more last names, then all must be entered exactly as given on the proof document. If the name has a hyphen, please enter it but, if not, do not add a hyphen if there is not one on the proof document. Please double-check that the spelling of the name exactly matches that on the proof document.
Date of Birth	This must be taken from the proof document, converting the month alpha characters to numeric. So Jan is 01, May is 05, Aug is 08, Dec is 12, etc.
Player Image	This must be a current photograph (taken no more than 6 weeks prior to registering the player) of the player's face and shoulders only – not his/her body. The player must be looking directly at the camera. The photo must be a close-up of the player's face such that there is just a small amount of light background visible around the head. The player must not be wearing glasses or a hat. There must not be others in the photograph. The photograph must be taken in 'portrait' mode and be less than 5Mb in size (and in .jpg format). It is important to check for this before starting the registration process as some photos will be taken by others without checking the size or that it is taken portrait. Please check that the image is showing in the correct way and, if not, rotate it before registering the player, using the rotate button. Before registering the player, please use the 'View' function in order to ensure that the photo meets the minimum requirements.
Document Image	There are three documents that can be used to provide proof that the player is eligible to play for the club in the age-group selected: 1. The player's 2025-2026 registration laminate ID card. The photo of this card must be taken from directly overhead, not at an angle, and be taken in 'landscape' mode. There must be no background. 2. An (in date) passport details photo page. When opened, this is the lower half of the 2 pages that are visible. You must only photograph this lower half and ensure that everything is included in the photo; this includes the lower 2 lines of data which can be used to confirm details if a part of the document is unreadable. The proof image must be taken from directly overhead, not at an angle, taken in 'landscape' mode with no background. 3. A birth certificate. Only the top of the document showing the official wording, the player's name and date of birth. Nothing else is required. Again, this must be photographed from directly above, not at an angle, in 'landscape' mode with no background. It is important that the document image uploaded is readable (and less than 5Mb in size) and this means taken in good light but not with a light shining directly on it as this might obscure certain key details. Please check that the image is shown in the correct way and, if not, rotate it before registering the player using the rotate button. Before registering the player, please use the 'View' function in order to ensure that the photo meets the minimum requirements.